



## STATE BOARD OF ELECTIONS

6400 Mail Service Center • Raleigh, North Carolina 27699-6400

**GARY O. BARTLETT**  
Executive Director

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July 18, 2006

### Memorandum 2006-15

**To:** County Boards of Elections  
**From:** Gary O. Bartlett  
**Re:** ES&S and Printers

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As a result of several exchanges with ES&S regarding printers, printing requirements, and their response to our RFP, the following information is conveyed.

Billing and printing issues will be thoroughly discussed and negotiated before ES&S's contract is renewed.

Counties have the following printing options for November 2006:

- 1) Contract with ES&S using ES&S Partner Printer; an attachment with the contact information accompanies this email.
- 2) Contract with PrintElect directly— PrintElect has first right of refusal with ES&S in North Carolina. An attachment with the contact information accompanies this email.
- 3) Have your printer certified by ES&S. An attachment with the contact information accompanies this email. This process normally takes one to three months depending on the scheduling of ES&S training sessions.
- 4) Contract with non-certified printer using Model 100 specifications conditional that the following requirements are met – Submit printer and contact information to the State Board of Elections; printer shall follow all Model 100 ES&S specifications; test ballots of each ballot style must be submitted to the State Board of Elections for quality assurance testing; failure to adhere will result in a State Board hearing for appropriate action. An attachment with the specifications accompanies this email.
- 5) Print ballots using the Ballot On Demand software.

ES&S requests the following information and advice be provided to county boards of elections.

ES&S calibrates scanners to read a ballot with specific characteristics. It is important to make sure that the ballot paper, ballot dimensions, cut marks, restricted zones and ballot ink meet the precise requirements of the ES&S scanning equipment. Counties should use only ES&S ballot code or digital stock. This paper is specially manufactured for ES&S and is not available through normal paper distribution.

ES&S will not be responsible for the performance of the ballot if a substitute paper is used without specific approval from ES&S. ES&S code or digital stock meets all the specifications for the ES&S Models 100

LOCATION: 506 NORTH HARRINGTON STREET • RALEIGH, NORTH CAROLINA 27603



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and 650 scanners. ES&S code stock is already printed with timing and code tracks. The use of non-ES&S paper stock may cause sensor difficulties with paper brightness, bleed through, smearing, paper transport or sheet sensor calibration. ES&S scanners do not function properly with other types of ballot stock.

Responses to this email should be to Keith Long at [keith.long@ncmail.net](mailto:keith.long@ncmail.net), including your printer selection. If you have already notified Keith, you do not need to resend the information.